

**MORRISON CHRISTIAN ASSOCIATION
MORRISON ACADEMY
BOARD OF TRUSTEES**

MINUTES

April 8, 2008 (9:30 a.m.)
Conference Room, Taichung Campus

Trustees present:

Barry Owen
Ron West Designee
Mark McCrary
Rod Williamson
Laura Spinella
David Lin

Associate Trustees present:

Alicia Edwards
Amy Gibson
Anne Ijäs
Nan Herring Scott (via video conference)

Others present:

Tim McGill
Michele Law
Bruce Moore
Jeff Sheppard
Dan Robinson
Tim Heading

Last Action: **08-07**

David Lin led the Trustees in a devotion. Trustees had a time of prayer for Morrison administrators, faculty, students and the school's future needs.

The Board participated in a fire drill on the Taichung Campus.

**APPROVAL OF AGENDA
08-08**

MOTION PREVAILED, to approve the agenda.

**APPROVAL OF BOARD MINUTES
08-09**

MOTION PREVAILED, to approve the minutes of January 22, 2008.

Administrative Reports

Dan Robinson

Dan shared about the recent mission trip to the Philippines. Over 60 students and faculty were involved. Several students have petitioned the administration to offer a class providing evangelistic training in Chinese that would enable students to do more outreach in the community. Dan asked the Board to pray about the incoming large sophomore class, preparing schedules, and seniors who are making decisions for the future.

Tim Heading

Tim reported on the recent activities from the elementary and middle school. Much effort has been put towards the planning and preparations for next year and working on an integrated schedule for grades 6-12.

Jeff Sheppard

With input from the Chinese teachers and discussion by SAC, we have decided to move back the completion of our Chinese curriculum to the 2009-10 school year. It did not seem possible for the committee to create new benchmarks, choose new resources and train teachers to implement the new curriculum by August 2008. We plan to finish the process by December 2008 and implement the new Chinese curriculum beginning fall 2009.

The Guidance Taskforce has created a good scope and sequence and will begin to find specific benchmarks for the various grade level courses. The PE/Health Taskforce is also making good progress on enhancing and building upon our current PE program. The ELL mid-cycle is in its final stage of choosing resources and finalizing the modified curriculum for implementation next school year.

Our PD day March 1st was very productive and many of our collaborative groups were pleased with their progress on unit plans. SAC is working on finalizing a PD schedule next year where all ½ day PD times will be on the same days system-wide.

Michele Law

At the end of February 2008, Total Income is 100% of the budget, which is slightly higher than last year's benchmark (98%). Total Expenses is 59% of budget, which is slightly lower than that last year's benchmark of 61%. Spring 2008 enrollment (870) is 0.7% higher than the budgeted enrollment (864).

SAC and Finance Committee has reviewed and approved the 2008/2009 budget draft.

Tim McGill

Tim informed the Board about issues regarding the scholar's cup, the creative, space-saving design for Bethany's second phase renovation, and the strategic plan consensus building process.

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**APPROVAL OF THE BUDGET
08-10**

MOTION PREVAILED, to accept the 2008-2009 Budget.

**APPROVAL OF EXCEPTION TO
POLICY #5640
08-11**

MOTION PREVAILED, to make an exception to policy #5640 STUDENT TRAVEL to allow the MAK 8th grade World Scholar's Cup team to attend the off-island competition in Korea on May 31, 2008.

**APPROVAL OF THE
REORGANIZATION AND
RENOVATION OF BETHANY
08-12**

MOTION PREVAILED, to approve up to NT8,000,000 from plant and development funds for the reorganization and renovation of the B1 bathroom and food service area, first floor office/lobby, and second floor bathroom and classroom in the front tower of the Bethany Campus of Morrison Christian Academy.

There was an appeal to the Board for an exception to policy #5220 AGE OF ADMISSION. After consideration, the Board decided not to make an exception but asked the Policy Committee to further review this policy.

Finance Committee

Mark McCrary reported from Finance Committee.

The Board authorized the administration to enter into a contract with a construction and development company for the construction of the Holsinger and Faculty Housing/Dorm Project according to the site plan dated 1/22/2008.

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Leadership Committee

Alicia Edwards reported from the Leadership Committee.

Policy Committee

Rod Williamson reported from Policy Committee.

**APPROVAL OF POLICIES
08-14**

MOTION PREVAILED, to accept the following policies as second readings:
#1320 POLICY COMMITTEE
#4280 EMPLOYEE DISCOUNTS

The following policies were accepted as first readings:

- #1110 QUALIFICATIONS OF THE BOARD OF TRUSTEES
- #1330 LEADERSHIP COMMITTEE
- #1320 FINANCE COMMITTEE
- #3616 SUPERINTENDENT-EVALUATION
- #3614 SUPERINTENDENT-TERMS OF EMPLOYMENT
- #5352 GRADUATION REQUIREMENTS
- #4285 FINANCIAL AID
- #4320 TUITION AND FEES
- #5205 ENROLLMENT LIMITATIONS
- #5240 SPECIAL NEEDS STUDENTS
- #5250 ENGLISH LANGUAGE LEARNER
- #4310 BUDGETING PRIORITY

New Business

The Board of Trustees extended an invitation to Julie Heinsman to speak at commencement on June 6, 2008.

Trustee Evaluation

It is best to have all committee minutes and other information e-mailed to Nan before the meeting.

Meeting closed in prayer at 2:48 p.m.

Respectfully Submitted,

Alicia Edwards
Board Secretary