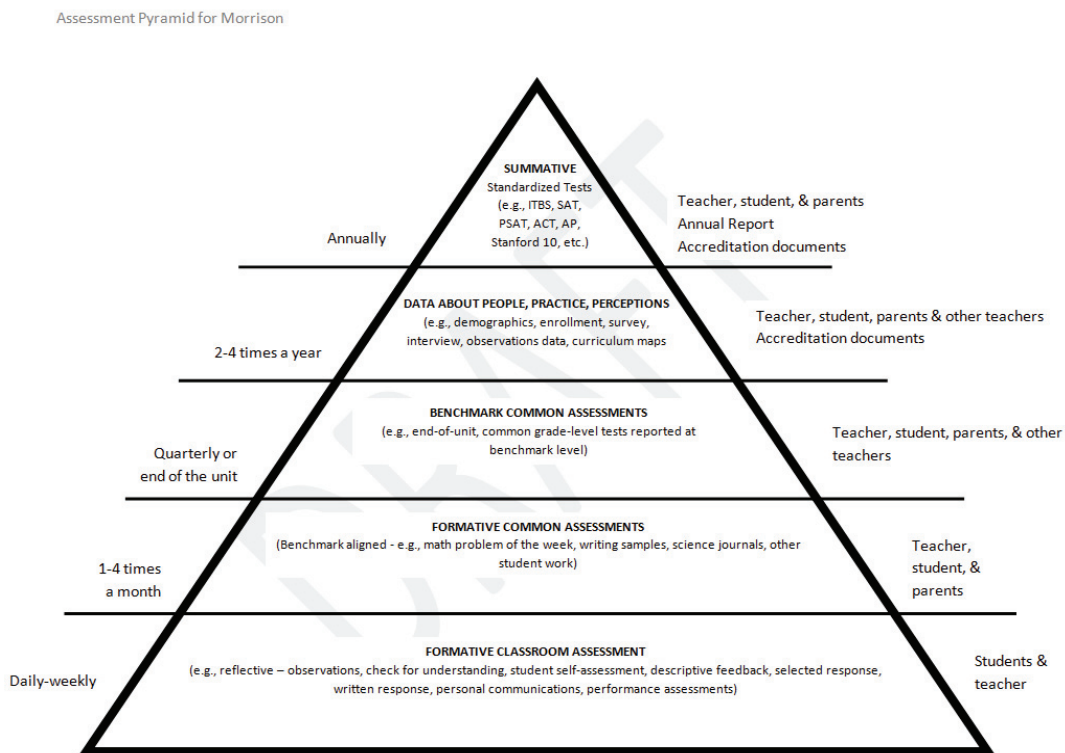


SAC Meeting Notes Sept 24, 2009

Present in Kaohsiung: Tim Heading, Dan Robinson, Robert Turner, Uwe Maurer, Matt Strange, Michele Law, Tim McGill

- 1 **SIP:** The following strategies have not been addressed yet.
 - 1.a Write a procedure defining the components of the unit based instructional program
 - 1.b Revise procedure 110 to reflect vertical articulation
 - 1.c Revise procedure 170 to incorporate instructional strategies
 - 1.d Write a procedure for data storage and analysis
 - 1.e Build capacity regarding assessment among leadership
 - 1.e Write a philosophy of assessment procedure
 - 1.e Team Leaders training on collaborative protocols
 - 2 Find consultant to develop Christian Service Learning partnerships (in Kaohsiung)
 - 3 Revise procedure 295
 - 4 Assess stakeholder awareness (using surveys) of school vision and initiatives.
 - 5 Administration research marketing strategies, such as an Open House, to attract the most qualified students in the primary grades
- 2 **Assessment:** We need Curriculum Coordinator and teacher input on the following triangle draft model of a “comprehensive, school-wide assessment program that assesses student learning and aligns with the learning outcomes.” (SIP #1.d)



Modified from The Data Pyramid found on page 14 of *Using Data to Improve Learning for All* by Nancy Love.

SAC Summit 2009

- 3 **Engaged Instructional Time:** Total minutes (1800 per week) exceeds the current schedule. Curriculum Coordinators are gathering current data.
- 4 **Mandarin Curriculum Implementation Goals:**
 - a Identify person to write Heritage course benchmarks based on Nan Yi leveled books k-12
 - b Completion of the k-2 Discovery course units during Teacher Academy 2010
 - c Identify grades 3-5 and 6-8 primary resource for Discovery courses
 - d Invite Theresa Choa to facilitate PD during April PD and MA Teacher Academy 2010
 - e Withdraw and discontinue using all the old student resources in June 2010.
- 5 **Technology quarter courses** with revised benchmarks could be implemented next semester.
- 6 **October PD Days:** Objectives include review unit plans, complete same benchmark assessments for each core, differentiating EMS and high school job-a-like, and practice reflective practitioner.
- 7 **Speakers for future PD Days:** Consider Teresa Chou, Bambi Betts team, Dan Elliot, President of ACSI, Janet Nason, Lockerbie,
- 8 **SAC Meeting Change:** March 3 to Mar 10 in Taichung
- 9 **2010/11 Calendar:** Administrators will ask staff for input on the draft.
- 10 **2010/11 Budget:** Enrollment projects and goals were discussed in preparation for the Finance Committee meeting 9/25.
- 11 **Annual Fund:** Language labs in Taichung and music raisers in Taipei
- 12 **Procedures**
 - a 151 Alignment of PD, CD and Accreditation: Revision updated the accreditation column
 - b 160 PD: Revision clarified travel expenses and part time employee compensation
 - c 170 Professional Practice Review: Matt proposed concentrating observations for new teachers and new employees at Morrison
 - d 447 School Managed Housing: Revision aligned authorizer and rental priorities with procedure 760
- 13 **H1N1 Preparedness–** Since the fall of 2007 secondary Morrison students (grades 6-12) have been expected to have internet access outside of school. Now, in order to be prepared for distance learning, all Morrison students (K-12) need internet access at home. Principals will inform parents.
- 14 **CATES –** Administrators from other international schools in Taiwan will meet at the Taichung Campus Oct 14. SAC gave Dan Robinson some suggestions on speakers and topics for this event.