

**MORRISON CHRISTIAN ASSOCIATION
MORRISON ACADEMY
BOARD OF TRUSTEES
MINUTES**

September 7, 2010 (10:00 a.m.)
Conference Room, Sun Moon Lake Teacher's Hostel

Trustees present: Don Bettinger
Mark McCrary
Laura Spinella
Barry Owen
Melody Penney

Associate Trustees present: Jim Andrews
Young Choi
David Eastwood
Alicia Edwards

Others present: Tim McGill
Michele Law
Matt Strange

Last Action: 10-32

Don Bettinger led Trustees in a devotion and a prayer time for Morrison's staff, needs and future decisions.

New Trustee Induction

The Board of Trustees welcomed Young Choi the new Associate Trustee from the Taichung area. Young shared a brief introduction and testimony. Mark McCrary prayed for Young and his future service as a Trustee.

**APPROVAL OF AGENDA
10-33**

MOTION PREVAILED to approve the agenda.

**APPROVAL OF MINUTES
10-34**

MOTION PREVAILED to approve the minutes of May 25, 2010.

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Alicia Edwards presented Trustees with the new Board of Trustees Handbook for the 2010/2011 school year.

Administrative Reports

Tim McGill reported on several of his goals for this year and how these goals were aligned with the School Improvement Plan, School Wide Appraisal System, and Morrison's needs. He highlighted the new staff on each of the campuses. Tim was very thankful to God that the school year is off to a great start on each of the campuses.

Matt Strange reported on the adjustments made to the curriculum review process and professional learning culture. He asked for prayers for Language Arts and Fine Arts Task Forces that will be taking place this year.

Michele Law reported the year to date revenue and expenses for the 2009/2010 fiscal year. She presented Morrison Academy's Financial Statements and Report of Independent Accountants.

At the end of August 31, 2010, total income was 56% of the budget, which is a little higher than last year (52%). Total expenses were 17% of budget, which was slightly lower than last year (18%). At the end of August, the total enrollment is 863.

Committee Assignments

Don Bettinger announced committee assignments. Barry Owen (chair), Mark McCrary, Laura Spinella and Michele Law (Director of Finance) were appointed to serve on the Finance Committee. Alicia Edwards (chair), Jim Andrews, and an IMB Designee were appointed to serve on the Leadership Committee. Melody Penney (chair), Young Choi, David Eastwood, and Ginann Franklin were appointed to serve on the Policy Committee. Don Bettinger, Board Chairman, will participate as an ex-officio on all committees. Barry Owen was appointed to serve on the Boarding Advisory Committee.

The Finance, Leadership and Policy Committees met separately to discuss and finalize committee goals for the 2010/2011 school year (see attachment).

2010/2011 Board of Trustee Goals

Trustees had a discussion about this year's Board of Trustee Goals. After considering the School Improvement Plan, feedback from last year's Board evaluation and Morrison's future needs, the following goals were adopted by the Board of Trustees for the 2010/2011 school year.

1. Discuss & update policies related to Trustee Responsibilities.
2. Evaluate policy in light of the Child Safety Protection Network standards.
3. Adopt a system-wide strategic financial plan.
4. Cultivate relationships between the Board of Trustees and Morrison Staff.
5. Investigate opportunities to network with other mission-minded schools in Asia to share resources and information.

Trustee Evaluation

The Administrative reports were very informative. Several Trustees liked having the Board Retreat at the beginning of the school year and appreciated having more time to meet in their designated committees.

The meeting closed in prayer at 2:56 p.m.

Respectfully Submitted,

Alicia Edwards
Board Secretary

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Finance Committee Goals

1. Review 2011-2012 budget and recommend to the board.
2. Review loan repayment plan of the Taichung construction.
3. Approve and monitor accounts recommended by the Director of Finance for investment of the endowment fund and earnings from the contingency fund account.
4. Consider capital expenditure plan to complete the Taichung site plan by 2015 and to prepare for Bethany campus development.
5. Consider the next capital campaign (2010-2012) to fund capital expenditure plans.
6. Review Risk Management (insurance needs - Policy #4270)
7. Review Superintendent's compensation package.

Leadership Committee Goals

1. Review the Instructional-Students Section of the Policy Manual (5000's)
2. Review Board of Trustee Responsibilities
3. Review Vision Statement
4. Evaluate Board of Trustees and Superintendent
5. Review Board of Trustees and Superintendent Goals
6. Prepare nominations for Associate Trustees, Secretary, Treasurer, Vice Chair and Board Chair
7. Assign Committees for Faculty Appreciation Dinners and Senior Recognition Reception
8. Initiate Professional Development Activities for the Board
9. Support and nurture the Superintendent and the Superintendent's family
10. Work with the Superintendent, when necessary, in the interviewing process to fill SAC positions

Policy Committee Goals

1. Review the Vision Statement
2. Review #2011 ORGANIZATIONAL CHART
3. Review Policy #1510 FORMULATION OF POLICY and Policy # 1540 POSITION STATEMENTS
4. Review Policy # 1140 REMOVAL OF A TRUSTEE and Policy # 1150 REPLACEMENT OF A TRUSTEE
5. Set consistent standards for Morrison's name
6. Align all policies with the Child Safety Protection Network
7. Review Policy # 5210 ADMISSIONS PRIORITIES
8. Review Policy #5352 GRADUATION REQUIREMENTS
9. Review Policy #5120 ELEMENTARY SCHOOL, Policy # 5130 MIDDLE SCHOOL, and Policy #5140 HIGH SCHOOL
10. Review Policy # 5240 SPECIAL NEEDS STUDENTS
11. Review any other policies that are referred to the Policy committee