

**MORRISON CHRISTIAN ASSOCIATION  
MORRISON ACADEMY  
BOARD OF TRUSTEES  
MINUTES**

May 24, 2011 (8:45 a.m.)  
Conference Room, Taichung System Services

**Trustees present:** Don Bettinger  
Barry Owen  
Melody Penney  
IMB Designee  
Mark McCrary  
Ginann Franklin

**Associate Trustees present:** Jim Andrews  
David Eastwood  
Alicia Edwards

**Others present:** Tim McGill  
Michele Law  
Matt Strange  
Bruce Moore  
Robert Turner

**Last Action:** 11-15

Barry Owen led Trustees in a devotion. Don Bettinger led Trustees in a time of prayer.

**APPROVAL OF AGENDA  
11-16**

**MOTION PREVAILED** to approve the agenda.

**APPROVAL OF MINUTES  
11-17**

**MOTION PREVAILED** to approve the minutes of March 22, 2011.

**Administrative Reports**

**Robert Turner** reported on the Dorm program. He presented Trustees with the ACSI Self Study of Morrison Academy Boarding Division. He discussed the commendations and recommendations from the ACSI accreditation team. There was a short list of recommendations. This very short list is a reflection of the excellence achieved in Morrison Boarding and the entire Boarding Division was affirmed by the visiting team.

**Matt Strange** reported on the School-Wide Appraisal tools. These appraisal tools are routinely administered and will assist the trustees, administrators and staff to work in

professional learning communities to enhance assessment and collaboration in order to improve student learning.

**Michele Law** reported that at the end of April 30, 2011, total income was 107% of the budget, which is higher than last year's benchmark. Total expenses were 74% of budget, which was lower than last year's benchmark. Budgeted enrollment for 2011/2012 is 822. Projected enrollment of Fall 2011 semester is 819.

**Tim McGill** updated Trustees on the information about the MAK housing and air conditioning needs. He also reported the SWOT analysis information from the mission leaders focus group on May 6, 2011. He highlighted several mechanisms that can maintain enrollment and also reported about the School Improvement Plan progress. He introduced the new staff for next year.

**Committee Reports**

**Finance Committee**

Barry Owen reported from the Finance Committee.

**APPROVAL OF AUTHORIZING  
ADMINISTRATION  
TO NEGOTIATE A LEASE  
11-18**

**MOTION PREVAILED** to authorize the administration to negotiate a lease for a lot of 924.33 square meters in the land adjacent to the Kaohsiung faculty housing (Da-Shr district, Chia-Cheng section, Lot #0740-0000). The lease term and duration should coincide with the current lease with Taiwan Sugar Corporation.

**APPROVAL OF FUNDS FOR THE 2011  
KAOHSIUNG FACULTY ADDITION  
AND IMPROVEMENT PLAN  
11-19**

**MOTION PREVAILED** to approve up to NT\$37.5 million from Plant and Development funds for the 2011 Kaohsiung Faculty Addition and Improvement Plan.

1. Replace the existing Air Conditioning system in the current Kaohsiung Faculty Housing.	NT\$4 million
2. Construction of 6 additional faculty housing units: three 4-bedroom and three 2-bedroom, on the Kaohsiung campus.	NT\$30 million

3. Lease for a lot of 924.33 square meters in the land adjacent to the Kaohsiung faculty housing (Da-Shr District, Chai-Cheng Section, Lot #0740-0000).	NT\$3.5 million
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**Leadership Committee**

Alicia Edwards reported from the Leadership Committee. The committee reviewed the 5000 series of the policy manual. On May 23, 2011, the committee met with Tim McGill for the annual Superintendent evaluation. The committee affirms Tim's godly and effective leadership and how important he is to carrying out the Vision of Morrison Academy. The committee presented a written report of their commendations and recommendations.

**APPROVAL OF TRUSTEE MEETING DATES  
11-20**

**MOTION PREVAILED** to approve the dates and locations for the 2011/2012 Board of Trustee Meetings:  
Sept 5-9, 2011-- Governance Conference,  
Manila  
Nov 15, 2011-- Taipei  
Jan 17, 2012-- Kaohsiung  
Mar 20, 2012-- Taichung  
May 29, 2012-- Taichung System Services

**APPROVAL OF BOARD VICE CHAIRPERSON  
11-21**

**MOTION PREVAILED** to approve Ginann Franklin to serve as the Vice Chairperson for the Board of Trustees for the 2011/2012 fiscal year.

**APPROVAL OF BOARD TREASURER  
11-22**

**MOTION PREVAILED** to approve Barry Owen to serve as the Treasurer for the Board of Trustees for the 2011/2012 fiscal year.

**APPROVAL OF BOARD SECRETARY  
11-23**

**MOTION PREVAILED** to approve Alicia Edwards to serve as the Secretary for the Board of Trustees for the 2011/2012 fiscal year.

**Policy Committee**

Melody Penney reported from the Policy Committee.

**APPROVAL OF POLICIES  
11-24**

**MOTION PREVAILED** to approve the following policies as second readings:  
#4320 TUITION AND FEES  
#1030 DUTIES OF THE BOARD OF TRUSTEES  
#1120 RESPONSIBILITIES OF INDIVIDUAL TRUSTEE

**APPROVAL OF POLICIES  
11-25**

**MOTION PREVAILED** to approve the following policies as first and second readings:  
#3020 CHRISTIAN BEHAVIOR AND PROFESSIONAL ETHICS  
#3140 NATIONAL EMPLOYEES  
#3410 NATIONAL EMPLOYEE BENEFITS  
#4120 FINANCIAL OBJECTIVES  
#4281 TAIWAN MISSIONARY DISCOUNT  
#4282 CHRISTIAN WORKER DISCOUNT  
#4285 FINANCIAL AID  
#4296 INVESTMENTS  
#4402 RESERVE ACCOUNTS  
#5120 ELEMENTARY SCHOOL  
#5130 MIDDLE SCHOOL  
#5140 HIGH SCHOOL  
#5145 ACCREDITATION  
#5150 SATELLITE SCHOOL  
#5170 EDUCATION OPPORTUNITIES  
#5235 TRANSFER  
#5300 SCHOOL GOALS  
#5310 PROGRAM BENCHMARKS  
#5320 SELECTION OF CURRICULUM  
#5340 STUDENT RECORDS  
#5353 COMMENCEMENT AWARDS  
#5366 LIBRARY MEDIA CENTERS  
#5400 STANDARDS OF CONDUCT  
#5460 HARASSMENT-STUDENT  
#5620 CO-CURRICULAR ACTIVITIES  
#5640 STUDENT TRAVEL  
#5705 CHILD ABUSE

**APPROVAL OF THE REMOVAL OF POLICIES  
11-26**

**MOTION PREVAILED** to remove the following policies from the Policy Manual. These policies will be included in the Procedure Manual.  
#5350 WITHDRAWAL  
#5360 ABSENCES

#5361 REPORT CARDS  
#5362 PROMOTION AND RETENTION  
#5363 ACADEMIC PROBATION  
#5364 HOMEWORK  
#5365 FIELD TRIPS  
#5367 MUSIC LESSONS  
#5368 OFF CAMPUS EDUCATION  
#5410 CLOSED CAMPUS  
#5650 MIDDLE SCHOOL AND HIGH  
SCHOOL STUDENT  
GOVERNMENT  
#5660 STANDARDS FOR STUDENT  
PRODUCTION AND  
PUBLICATIONS  
#5710 PHYSICAL EXAMINATION AND  
HEALTH RECORDS  
#5730 PARENTAL APPROVAL FOR  
ATHLETIC PARTICIPATION  
#5735 ATHLETIC INSURANCE  
#5750 STUDENT VEHICLE  
#5760 ADHERENCE TO TAIWAN LAW

**New Business**

Don Bettinger appointed Barry Owen, Ginann Franklin, Rob Riley, and himself as the Executive Committee for the 2011/2012 fiscal year.

The Trustee Self-Evaluation was reviewed and discussed. This year's board accomplished several of their goals and those that weren't entirely achieved have a clear plan on how and when they will be achieved. The Leadership Committee will continue to research ways on how to enhance this evaluation process.

There was a discussion about the Board Goals for the 2011/2012 fiscal year. Topics that need to be addressed next school year are: 1) evaluation of policy in light of the Child Safety Protection Network Standards, 2) cultivation of relationships between the Board, the staff, and parents, 3) refining the policy manual, 4) collaboration with like-minded schools, and 5) the Taipei property. The 2011/2012 Board Goals will be finalized at the September meeting.

**Trustee Meeting Evaluation**

Don thanked Trustees for their commitment, hard work and faithfulness to the Lord and to Morrison.

David Eastwood closed the meeting in prayer at 3:30 p.m.

Respectfully Submitted,

Alicia Edwards  
Board Secretary