

Morrison Academy
SAC Meeting Notes
April 18, 2012

Present at System Services: Garrett Freeman, Tim Heading, Dan Robinson, Robert Turner, Gabe Choi, Seppie Myburgh, Matt Strange, Michele Law, Tim McGill.

1) ASP Mid-Term Visit Highlights:

- a) End of unit assessments need further development. About 80% of units have been completed.
- b) Daily & immediate feedback / assessment were encouraged.
- c) Team/departmental meeting PL should be focused more on student learning, particularly assessment, as indicated in procedure 154.
- d) Western pedagogy in Mandarin was affirmed.
- e) Indicators of success for CSL need to be articulated more clearly in the curriculum guide.

2) 2012/13 SIP Process:

- a) Update the goals to reflect mid-term visit.
- b) Principals will solicit SIP strategy suggestions, in accordance with procedure 100.
- c) Strategies will be finalized at September SAC meeting.

3) Strategic Planning Process: Principals will lead SWOT (strengths, weaknesses, opportunities, and threats) discussions on May 18 PL ½ Day. PAC input is also desired. The current CSL initiative is an example of an SIP goal that originated from the 2007 Board SWOT and strategic planning process.

4) Learning Needs:

- a) Consultant Calvin Johnston recommended a “Learning Center” model that provides services for all students. This would take the stigma out of special education. One campus may be able to pilot this enhancement of the existing LN program.
- b) Regarding SIP # 7, *should we try to meet the needs of students with more significant learning needs?* Inclusion of these students in the regular classroom could be a good learning experience for all students. All teachers would need additional training. Also, these students would require English speaking specialists that are not regularly available in Taiwan. Since adding the Learning Specialist position on every campus, many more students have been identified. Therefore, SAC concluded we need several more years to fully implement the existing LN program before admitting students with more significant needs. In the meantime it may be possible to meet the needs with select students with more significant learning needs if the parents are willing to pay for a one-on-one paraprofessional and/or learning specialist.

5) School Organization Policy (#2010): Several scenarios were developed.

6) PPR Rubrics: SAC approved the General Managers, Cashiers, Admin Assistant and ETC rubrics reviewed by staff on April 9.

7) Procedure Review:

- a) **151 Alignment of PL** – This procedure will be deleted because these frameworks are adequately reflected in procedure 156 and the annual PL goals.
- b) **280 Retention** – Multiple data sources need to be considered when assessing whether or not to retain a student at the same grade level. The parent should be informed of this no later than the end of April.

- c) **467 Safety and Security** – This is a NEW procedure for reporting serious health and safety incidents to the Taiwan government Campus Security Report Center
- d) **523 Independent Service Provider** – The Principal may authorize private music lesson teachers, professional athletics instructors, speech therapists, and clinical counselors to deliver learning services on campus for Morrison students. Normally, they are exempt from facility use fee.
- e) **760 Housing Benefits** – Effective July 1, 2012, Taipei housing allowance will be increased and the formula will be based on the number and gender of children (for child safety reasons). Also next school year, for school managed housing, employees who request to move to a different apartment will be responsible for the cost of readying their apartment for the next occupants and employees wishing to have a roommate must receive written permission in order to conform to the subletting regulation.
- f) **792 & 645 Maternity** – Procedures 793 & 646 (Baby-nursing leave) as well as 794 & 647 (Baby-Feeding Break) were incorporated in the maternity procedures for expatriate and national staff. Minor revisions were made to accommodate the feeding needs of the baby and minimize disruptions to fulfilling the employee's duties.