

SAC Meeting Notes **March 13, 2013**

Present at System Services: Robert Turner, Garrett Freeman, Dan Robinson, Gabe Choi, Seppie Myburgh, Matt Strange, Michele Law, Tim McGill

- 1) **PLC Research** – [Lencioni's "5 dysfunctions of a Team"](#) (Trust, conflict, commitment, accountability and results) were contrasted with [Gottman's "4 Horsemen of the Apocalypse"](#) (Blaming/criticism, defensiveness, contempt, stonewalling)
- 2) **2012 Survey Data** – Administrators practiced writing data-based, actionable goals that could improve student learning.
- 3) **Branding** – This Task Force will consider PAC input and select several possible slogans for SAC to consider.
- 4) **2013/14 PL Goals** – There will be two major focuses to next year's PL: unit development and revisions and campus level PLC's. Significant time within the PL calendar will be allocated to these two areas. Next semester, the focus will be on enduring understandings and essential questions. PL job-alike time will review units in Rubicon.
- 5) **2013/14 Task Forces** – These people will be invited to serve.
 - a) **Social Studies** - Sara Hatcher, Scott Finch, Dave Freeman, Corey Baden/Kevin Bowden, Joe Torgerson, Joanna McCoskey, Garrett Freeman, and (Chairperson) Missy Basnett
 - b) **Mandarin** - Rhoni Yang, Ling-En Kang, Ping Ping Chang, Jane Ou, Dan Robinson, and (Chairperson) Grace Heebner
 - c) **Recording & Reporting** - Julie Moore, Adrienne Ruegg, Doug Bradburn, Seppie Myburgh
 - d) **Elementary Bible** - Natelie Farough, Nick Su, Shawna Sheppard, Cameron Klump
- 6) **2013/14 Meeting Dates** – PL ½ day was moved from Feb 7 to Jan 24, 2014. There were 4 other minor revisions.
- 7) **2013/14 Budget** – A NT\$280,586,859 budget was recommended to the Board.
- 8) **Procedure Reviews:**
 - a) 130 Biblical Worldview Integration – Referred to Matt Strange
 - b) 250 Attendance – Referred to Garrett Freeman
 - c) 270 Progress Reports – Referred to Matt Strange
 - d) 275 Student Records – Referred to Matt Strange
 - e) 201 Adding New High School Courses - Alignment across the system should be considered.

- f) 422 Mobile Technologies - Public Relations Managers & Director of Communication were added.
- g) 883 Learning Specialist System Coordinator –This job description was deleted.
- h) 154 PL & Team/Department Meetings – Objectives and meeting duration were adjusted.
- i) 202 Online Courses - This new procedure regulating online providers, courses, fees, and roles was added.
- j) 241 Student Transfers within the Morrison System - Students who have completed eighth grade or higher (after May 2014) will be allowed to transfer.
- k) 246 High School Programs – This new procedure deals with strategic framework, program vision, graduation, and promotion. “Each family with children attending Morrison Academy has the freedom to choose which high school program is best for their high school age children. Employees must honor each family’s choice and not engage in lobbying students or their parents about this decision.”
- l) 245 Athletics – “Levels of high school athletics is determined by the enrollment, availability of coaches, availability of space, and fund raising plan. Superintendent permission is required before joining an athletic conference or traveling outside of Taiwan.”
- m) 283 Learning Needs Program - High school courses taught by the Learning Specialist are classified as “Resource Room” for billing purposes.
- n) 297 Class Size – “Admitting too many new students could adversely affect the school culture. When making admissions decisions, school culture considerations must take precedence over financial and programmatic considerations...Taichung Algebra 1A and Algebra 1B class size may drop below the minimum of five students.”
- o) 454 Crisis Management – This new procedure provides a framework for responding to crises such as pandemics or armed conflict.
- p) 531 Employment Contract Renewal – “The performance evaluation and contract renewal process is designed to maintain high levels of job performance.”
- q) 532 Employee Transfer – New procedure number.